Meeting Objectives

✓ Establish an organizational structure, officers, and election procedures
✓ Discuss options for a mission, purpose statement, or guiding principles for the group
✓ Plan projects or trainings for the year and discuss a conference presentation

Discussion Items

Organizational Structure

1. The officer structure will be the typical, Chair-Vice Chair-Secretary structure
   ○ Chair will serve for one year, after which the Vice-Chair will succeed to Chair
   ○ Secretary will be elected every year
2. Elections for our officers will be held in November
   ○ Nominations will be opened at the annual business meeting which typically takes place at conference

Mission or Purpose Statement/Guiding Principles

1. Need to work on defining accessibility for our organization
2. Purposes of the CI
   ○ Helps provide training
   ○ Forum to discuss accessibility issues
   ○ Increases awareness of accessibility issues
   ○ Provides a list of accessibility resources both locally and nationally

2021 Project Ideas

1. Webinar Ideas
   ○ Exploring what accessibility means in libraries, potentially through:
Workshop from Libraries and Autism
Workshop or presentation from Disability Rights Arkansas
Working with advocacy organizations to understand barriers for our patrons
Hearing from a lawyer who advocates for people with disabilities
How to make services accessible
Using Universal Design in Libraries

2. Hands-on Web Accessibility Practice
   - Provide web accessibility checklists and tools to evaluate a common website (ArLA website suggested by Jessica Riedmueller)

3. Meetings
   - Quarterly meetings seem to be acceptable
   - Discussion topics could include
     - How to improve accessibility in physical spaces that can't be changed
       1. e.g. how to deal with a tall circulation desk or an awkward entrance
     - Universal Design
       1. What is it? How can all libraries use it?
       2. What is accessibility? What does it mean in libraries?

Conference Presentation
1. Plan to submit two conference proposals sponsored by the CI
   - Proposals are due May 31, 2021
   - Conference is October 12-15 using a virtual platform
2. Presentation Ideas
   - Navigating an OCR (Office of Civil Rights) complaint
   - Pull from webinar ideas listed above