



Arkansas Library Association

Arkansas Library Association
Executive Board Meeting
Friday, August 11, 2023, 9:00 AM
Virtual Meeting via Zoom

Executive Board in attendance (voting members denoted by *): President *Carol Coffey, *Crystal Gates, *Jessica Kirk, *Simone Kirk, *John McGraw, Secretary *Jessica Riedmueller, Ron Russ, *Rachel Shankles, *Taylor Vanlandingham, *Jennifer Wann, Amber Wilson

With regrets: Kathleen Ashmore, JP Myrick

- I. **Call to Order** – President Carol Coffey called the meeting to order at 9:04 AM.
- II. **Roll Call & Minutes** – Attendance was recorded via presence in-person and on Zoom. Minutes of the 6/9/2023 Executive Board meeting accepted as distributed.
- III. **Consent Agenda** – Consent agenda of information-only reports was distributed prior to the meeting. Jennifer Wann made a motion to receive the reports on the consent agenda; seconded by Rachel Shankles. Motion carried.
- IV. **President’s Report** – President Carol Coffey reported that Sections 1 and 5 of Act 372 have been enjoined. Our attorneys will be meeting to discuss next steps and will meet with the state attorneys.

Other recent significant events include an ALA Chapter Leader’s Forum on June 23 and a demo from Star Chapter—chapter management system—on July 27.

President Coffey also reported that Lynn Valetutti will be the new contact for the Social Media CI, and that we are looking for a new webmaster for 2024 when Ron Russ assumes the Treasurer position.

- V. **Financial Report** – Ron Russ delivered the financial report. ArLA has \$103,192.49 in Edward Jones—\$86,305.49 of which is scholarship money and \$16,887 of which is LEAF funding—and \$119,009.58 in the checking account. Year-to-date expenditures are within the predicted budget, and membership revenue is up from the same period in 2022.
- VI. **ALA Councilor Report** – Crystal Gates attended the ALA annual conference in Chicago in June. Council met to discuss the current climate, and they plan more meetings more often in the future. Crystal also facilitated communications training to help leaders be better prepared for calls from the public and from media.
- VII. **Committee Reports**
 - a. **Conference Committee** – The conference schedule is being finalized, and speaker agreements are coming in. The vendor form is live, and we are seeing good rates of vendor participation. The budget is on-track; catering is the biggest expense, and a boxed meal was added on Sunday afternoon.

- b. Record Retention Committee** – Jessica Riedmueller read the report submitted from the committee. They are finishing up the record retention policy. The committee recommends that, following the completion of the policy, the committee dissolves and the Secretary assumes responsibility for retention going forward.

VIII. Business Items – No new business

IX. Calendar

- a.** RISci will host their monthly lunch-and-learn on August 18; the topic is ChatGPT.
- b.** The election will run from September 10-28, 2023.
- c.** The next Executive Board Meeting will take place in-person during the annual conference on October 13, 2023 at 1:30 PM.

X. Announcements – No announcements

XI. Public Comments – No public comment

XII. Adjournment – Meeting adjourned at 9:27 AM.

Respectfully submitted,

Jessica Riedmueller