



Arkansas Library Association

**Arkansas Library Association
Board Meeting
Friday, June 15, 2018, 1:00PM
Laman Library, North Little Rock, AR**

MINUTES

- I. **Call to Order**- President Covington called the meeting to order at 1:05pm. In order to have the required quorum to open the meeting; Wendy Briley phone in and Richard Theilig became part of the conference committee.
- II. **Roll Call & Minutes**- The attendance sign in sheet was circulated for this meeting. Lauren Robertson made the motion to accept the minutes from the April 20, 2018 meeting and Britt Murphy seconded it.
- III. **Budget and Account Update** – Lynn Valetutti disclosed that there is \$ 51,180.09 in the checking \$15,258.89 in the PayPal account that has not been transferred. The \$25,000.00 Edward Jones CD matures on 8/28/18. Judy Calhoun requested that the 2018 budget be deposited into Dropbox.
- IV. **ALA Councilor’s Report** –Lacy Wolfe announced that dinner reservations were made at Annunciation in New Orleans for the Arkansas Librarians attending ALA. Please contact Lacy for inclusion. ALA recently passed a resolution to honor African American Libraries to signify that all are welcomed.
- V. **Committee Reports**
 - a. Conference Committee – Daniel Fouts was absent. The board voiced their concern over the status of the conference. Britt Murphy shared a list that she developed with Dean and Lynn prior to the meeting. It outlined areas and duties of the conference that needed to be addressed. Board members were assigned these responsibilities. The final draft of the duties was formatted and emailed to board members. Please see attached as inclusion to the minutes.
 - b. ALPS-Simone Kirk shared that she is struggling to get ALPS members to participate in program planning for the ArLA Conference. She only has 4 or 5 sessions at this time. The ALPS is congregating on July 6, 2018. Simone will update the Executive Board after the meeting.
- VI. **Old Business**
 - a. Accessibility Ad Hoc – Jessica Riedmueller researched guidelines for accessibility requirements. We are mandated to offer accommodations unless it is an undue burden to the organization. In order to be compliant ArLA will update the registration form for requesting accommodations. Notification must be submitted prior to the week before conference; requests might not be honored past that date. Going forward we are looking for Accessibility training for board members and presenters at the conference.
- VII. **New Business**
 - a. Nominees and electronic vote-This subject was tabled until the next meeting due to David Eckert’s

absence.

- b. Strategic Planning meeting draft – It was agreed that the Strategic Plan draft would be sent out via Survey Monkey to the Executive Board to review and accept. It will be placed in the summer issue of the journal and posted online for viewing prior to the Annual Business Meeting.
- c. Membership Committee Volunteers- Dean stated that Jil’Lana was looking for volunteers to help with the Membership Committee for reviewing the current structures of our membership dues.
- d. Voting on eliminating Government Documents RT and Special Libraries RT – This subject was tabled until the next meeting due to lack of a quorum to vote.
- d. a) Hot Springs Conference- September 28- October Oct 1, 2019 – The board approved the dates and location of the 2019 conference. Britt Murphy made a motion to approve and Judy Calhoun seconded it.
- b) SELA – Discussion occurred about the pros and cons of a joint conference. Phillip Shackelford motioned to approve the conference with a supporting second by Amy McGohan.

Other new business

VIII. Correspondence/Announcements - none

IX. Public Comment-none

X. Adjournment – Phillip Shackelford made a motion to end the meeting and Jessica Riedmueller seconded it.

Respectfully submitted,

Lynn Valetutti