

Arkansas Library Association Executive Board Meeting of Friday, December 5, 2003.

Minutes: Arkansas Library Association Executive Board Meeting
(Submitted by Secretary-Treasurer, Sandy Olson)

Board Members Present

President, Dwain Gordon
Vice President, Loretta Edwards
Secretary/Treasurer, Sandy Olson
Past President, Barbie James
SELA Representative, Ellen Johnson
ALA Councilor, Marilyn Schulte
AASL Division, Diane Hughes
College & University Division, Carol Macheak
Paraprofessional Division, Sandra Hooper
Public Libraries Division, Eva White
Reference Services Division, Don Batson
Roundtable Representative, Tracy Farmer

Others Present

Jennifer Coleman, Ron Russ, P.J. Williams, Kevin Barron, Frances Hager, Karen Richardson, Carolyn Ashcraft, Sylvia Chudy, Quanta Wyatt, Sarah Santos, Dave Burdick, Peggy Walters, Renee LeBeau-Ford, Jan Dixon, Deborah Bailey, Joni Stine, Art Lichtenstein, Jamie Melson, Donette Smith, Britt Anne Murphy, Tracy Cline, Amanda Moore, and Frances Morgan.

President Dwain Gordon called the meeting to order at 10:15 am. Dwain welcomed everyone and asked Jennifer Coleman of Coleman Associates to fill everyone in on the break-in at the Coleman Associates Office (ARLA Office). Jennifer informed the meeting that every office in the building had been broken into and that entry had apparently been gained through a window that the burglars broke out. The police were called and an inventory was still being taken to see what was missing. From the first check the computer in Kristi Pontius' office was taken and a number of decorative objects. The office has backups of all files that were on the computer.

Minutes of the September 28th Board Meeting were presented. Sandra Hooper moved that the minutes be accepted as presented, Diane Hughes seconded.
MOTION PASSED

Presidents Report, Dwain Gordon: The oral argument on the cross-motions for summary judgment in the case of the Arkansas harmful to minors case, will take place this Monday in the federal courthouse in Little Rock at 1:30 pm. According to Michael Bamberger, the attorney in the case, anyone is welcome to attend.

Ellen Johnson, SELA Report: Passed around the most recent copy of *The Southeastern Librarian*, the official publication of the Southeastern Library Association (SELA). *The Southeastern Librarian* is a quarterly publication. Two issues include juried articles and

two issues are in newsletter style, serving as a vehicle for conducting Association business. The 2004 joint NCLA/SELA Conference will be in Charlotte, NC (probably in early November).

ALA Councilor, Marilyn Schulte: no report.

AASL Division, Diane Hughes: Several Arkansas School Library Media Specialists recently attended the American Association of School Librarian in Kansas City, Missouri. The conference dates were October 22-26. Barbara Stripling, a former media specialist at Fayetteville High School is running for the position of American Library Association President. We urge everyone in Arkansas to support her. Plans are under way for the summer 2004 AASL Conference, which will be August 8th & 9th in Hot Springs. A budget request will be ready for submission at the next ArLA Board meeting.

Peggy Walters, SAU Magnolia, is the 2004 AASL Chair. Jil'Lana Heard, Lake Hamilton Middle School, and Jana Dixon are Co-Chairs and are planning the summer conference. A special thank you to the ArLA Board and ArLA staff for continued financial, clerical, legislative and Web Page support this year.

College and University Division, Carol Macheak: The Fall program "Who Knows What in the State" had a good turnout. Plans are underway for the spring meeting to be held at Harding University in Searcy. CUD has a web page linked from the ArLA home page.

ALPS Division, Sandra Hooper: The Paraprofessional Division of the Arkansas Library Association met November 7th at the Western Sizzlin in Harrison, Arkansas for an executive board meeting and a conference committee meeting. There was not a quorum present so we did not have the board meeting. We were able to have a conference-planning meeting. Our next executive board meeting will be held January 5, 2004 at the UCA Torreyson Library. We will have our leadership exchange on this date. Our new officers for 2004 are Past Chair Sandra Hooper, Chair Donette Smith, Chair Elect Karen Turner, and Secretary/Treasurer Marion Hayes.

Public Libraries Division, Phyllis Burkett: no report.

Reference Services Division, Don Batson: No report.

Resources & Technical Services Division, Lynette Jack: Mary Walker from UA Fayetteville will be the new division Chair.

Special Libraries Division, Betsy Martin: No report.

Information & Technology Roundtable, Tracy Farmer: No report.

Children's Services Roundtable, Ann Ayres: No report.

Two Year College Roundtable, Joni Stine: Incoming officers are Deborah Bailey, ASU-MH as Chair, Rebecca McClain, U of A CC at Hope as Vice Chair, Allison Malone, SAU-Tech as Secretary. Joni Stine has taken over Webmaster duties for 2004. In October, Ron Russ helped the TYCRT set up a mailing list. This has already served the TYCRT well in terms of improved communication.

Government Documents, Sarah Santos: No report.

New members, Barbie James: No report.

Awards Committee, Frances Hager: Awards were presented at the Arkansas Library Association conference in September at Fort Smith. An article has been submitted to *Arkansas Libraries* listing the awards given.

Conference Committee, P.J. Williams and Quanta Wyatt: No report.

Constitution Committee, Carolyn Ashcraft: No report.

Education Committee, Kay Bland: No report.

Executive Committee, Dwain Gordon: No report.

Finance Committee, Sandy Olson: Budget analysis as submitted by Coleman Associates. Barbie James moved that the finance report be approved as presented, Ellen Johnson Seconded.

MOTION PASSED

Intellectual Freedom Committee, Kevin Barron: Tracy Cline will be joining the committee, along with returning members Ellen Johnson, and Barbara Simmons.

Legislative Committee, Bettye Kerns: No report.

Membership Committee, Sylvia Chudy: No report.

Nominations Committee, Loretta Edwards: Committee list presented to the board for approval. Marilyn Schulte moved that the committee roster be accepted as presented, Sandra Hooper seconded.

MOTION PASSED

Publications committee, Ron Russ: Solicited advertising at ArLA conference. Received on prepaid ad for next year. Assembled *Arkansas Libraries* and sent to printer (this issue is 72 pages long). Hopefully, it will be in your mailboxes before Christmas. Set deadlines for next year: Jan 15th for Spring issue, April 15th for Summer issue, July 15th for Fall issue, and October 15th for Winter Issue. Also, adding images from conference to Website. Updated the ArLA Job line and other items as needed. There may be a need for

extra money for mailing documents back and forth between the managing editor of *Arkansas Libraries* and the printer (since the people are in different cities).

A budget is requested to purchase PageMaker 7.0 for Windows, renewal of domain names: arlib.org, arlib.net, and arlib.com, and renewal of our contract with JaguarPC. Diane Hughes moved that the publications committee be granted a budget of up to \$500 to procure and renew requested items, Don Batson seconded.

MOTION PASSED

The committee requested approval of a copy editor position for the publications committee.

Barbie James moved that the copy editor position be created for *Arkansas Libraries*, Diane Hughes seconded.

MOTION PASSED

The committee requested that Brent Nelson be approved for the copy editor position.

Barbie James moved that Brent Nelson be approved for the position of copy editor, Carol Macheak seconded.

MOTION PASSED

Public Relations, Karen Richardson: Distributed PR materials to summer reading programs and several Division conferences. Ran booth at conference. Sponsored two baskets for auction. Updates to brochure turned in to office.

Scholarship committee, Jamie Melson: The scholarship committee had a successful year. After all the bills were paid and leftover books were returned, we cleared \$1,715 for the fund this year. We also had several giveaways besides the Eureka Springs Weekend package. Thanks to Phyllis Burkett and her group.

Unfinished Business: None

New business: The association finds itself in financial crises as a result of rising AV costs for conference, and people waiting to pay dues. Discussion ensued as to ways to help with the rising conference AV costs. Discussion ensued.

Sarah Santos made a recommendation that possibly a \$1,000 cap be put on AV rental for conference and for the conference committee to look at all costs associated with conference. Loretta Edwards seconded.

RECOMMENDATION PASSED

The board charged the publications committee to also look at costs and possible ways to cut costs without cutting the quality of the journal.

President Gordon presented a new gavel to incoming President Loretta Edwards.

Announcements: Good luck to retiring Director of Fort Smith Public Library, Larry Larson, and welcome to Jennifer Goodson as the new incoming Director. Crawford County Public Library had 7 baskets at the Arkansas Library Association conference. We thank you for all of your support.

The meeting adjourned at 12:00 pm.