

Minutes: Arkansas Library Association Executive Board Meeting

December 6, 2002, Leadership Exchange, Called to order at 11:20 am.
(Submitted by Secretary-Treasurer, Sandy Olson)

Board Members Present

President, Dwain Gordon
Vice-President/President Elect, Loretta Edwards
Secretary/Treasurer, Sandy Olson
Past President, Barbie James
SELA Representative, Ellen Johnson
AASL Division Chair, Diane Hughes
College and University Division Chair, Carol Macheak
Paraprofessional Division Chair, Sandra Hooper
Reference Services Division Chair, Don Batson
Special Libraries Division Chair, Betsey Martin

Others Present

Jennifer Coleman, Ron Russ, Shawn Pierce, Bettye Kerns, Sarali Santos, Joni Stine, Kate Kluttz, Kristi Pontius, Sylvia Chudy, Karen Richardson, Rachel Shankles, Britt Anne Murphy, P.J. Williams, Quanta Wyatt, Trish Miller, Jamie Melson.

President Dwain Gordon called the meeting to order. He asked each person in the room to introduce themselves and tell where they worked and in what capacity they were attending the meeting.

Coleman Associates Kristi Pontius handed out leadership notebooks. Kristi reviewed the contents of the notebooks for the Board members. President Gordon suggested that each Board member review the ALA Policy & Procedures further on their own time. It was also suggested that each member review the contact information provided in the directory and email any changes necessary to the Association office. Coleman Associates Jennifer Coleman suggested that each member read over the section of the Policies & Procedures manual to find out the responsibilities of each position on the board, and to check for deadlines as to when things are due.

Ron Russ asked President Gordon to go over budget request information. President Gordon deferred to Jennifer Coleman. Jennifer told everyone to contact their outgoing division and committee chairs to come up with their budget requests for the year. The Executive Committee needs all requests by the January meeting. If the previous chair has not shared the information needed for the request, new chairs can contact the Association office to request the information. Discussion ensued about different scenarios and reasons to ask the Association for monies and times when monies from other sources might be sought.

President Gordon asked each person present to watch for information of activities around the state that they might publicize in their libraries. Most institutions or libraries have a newsletter or some publication where things of interest could be advertised. Also, he asked that those who offer training or workshops notify other libraries or institutions of available attendance when appropriate. Information can be given to Ron Russ to put on the website.

There was discussion about the amount of work and expense of publishing the journal. It costs approximately \$2,000 to publish every other month. It was suggested that the Publications Committee investigate publishing the journal quarterly.

Announcements

Future meetings will be held in the 1st floor east meeting room at CALS.

A Roundtable representative is needed to represent all the roundtables and vote on their behalf. President Gordon asked the roundtable members present to vote on someone to represent them and give the name to him after the meeting.

The meeting adjourned at 12:18 pm.